



# Savoir Faire Immersion Preschool

## Admission Information

### September 2020 to August 2021

**Redondo Beach Campus – Lic #197419068**  
**117 W. Torrance Blvd, 90277**

**Torrance Campus – Lic #197494293**  
**4223 Emerald Ave, 90503**

#### 1. **Welcome**

Savoir Faire Language Institute, Inc. welcomes all children regardless of race, creed or national origin. Our multi-age preschool provides unique learning opportunities for children from two through six years old. Emphasis is on enjoying learning language in our planned environment, indoor and outdoor. Experiences are planned to enable children to grow emotionally, socially, intellectually, and physically.

#### 2. **Enrollment requirements**

- Child must be 2 - 5 years old (Torrance Campus – Spanish only)
- Child must be 3-5 years old (Redondo Beach Campus – French, Spanish, Mandarin)
- All registration forms must be filled out and returned to SFLI prior to start date

#### 3. **Registration**

Online at: <https://schools.kinderlime.com/register/savoir-faire-language-institute>

- **Due with application: \$300 – This includes a \$150 registration fee and a \$150 non-refundable security deposit** (this \$150 will be applied to the first month's tuition once the child starts). Payment may be made by e-check or by credit card.  
**This will secure a child's placement on the waitlist.**
- Monthly installments are due on the 20<sup>th</sup> of month for the upcoming month and is considered overdue after the 1st of the month.
- As tuition fees are subject to change to reflect operating costs, a new tuition fee schedule is issued each year. A 30-day notice will be given prior to any fee changes. As each month has a different number of school days, the monthly tuition fee is based upon the total number of school days in the year divided into 12 equal payments.

#### 4. **Waiting list**

- After becoming familiar with our program and philosophy, parents can place their child on our waitlist for future enrollment. There is a non-refundable \$150 fee for being placed on the waitlist (this \$150 will be applied to the first month's tuition once the child starts).
- Payment of this fee does not ensure placement in our school, but serves to keep your child's name on our list of prospective students.
- We maintain one waitlist for both campuses. As the list is growing, it is important to apply as early as possible. As children continue to age while on the waitlist, they are automatically considered for any space that they qualify for by their birth date.
- We give priority to siblings of children who are currently enrolled in our school.
- Parents are notified via email when a space is available for their child. Parents are given 48-hours to notify us of their decision to either accept or decline the enrollment. If the space is declined, the child will be removed from the waitlist.
- If parents fail to contact us within the 48-hour period, the assumption is made that the family is no longer interested in our program, and the child will be removed from the waitlist.

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5. **Refunds and withdrawal:**

- There are no refunds or credits given for days missed. Days are not interchangeable.
- There are no refunds or credit given once the month has started.
- A one month written notice must be given for a change of start date or withdrawal from the school, or a full month's tuition will be charged.
- Upon withdrawal from the program, families are eligible for a refund of all tuition fees paid for classes not already taken, not to include any late fees, registration fees, pro-rated discount fees received for full payment, returned check fees or started month tuition and processing fees (5% of refund). This refund will be issued within 10-business days of the last day of attendance.

6. **Discounts:**

If more than one child is registered in our program, a multiple sibling discount of 10% is applied to the second child's tuition. Discounts do not apply to registration or other fees. Children must be siblings.

7. **Sick and Vacation Policy:**

- It is your responsibility as the parent, to notify the school if your child is not going to be in attendance that day due to illness or vacation.
- Communicable disease: parents must inform Savoir Faire Language Institute, Inc. within 24-hours, or the next business day after their child or any of their immediate family members has developed any communicable disease.
- There is no reduction of fees due to illness or vacations.

8. **Modification Conditions:**

This agreement is valid from September 2020 to August 2021. If this agreement must be modified by either party during this contract year, a new agreement will be required.

9. **Termination Conditions:**

The school reserves the right to dismiss a child from attendance for any reason, including, but not limited to: health issues, lack of adjustment to the preschool setting, behavior that disrupts the cooperative climate of the classroom or delinquency of the tuition account.

10. **Tours**

Tours of the campuses are scheduled Monday-Friday at 9:45am. You may email Allyson at [allyson@sfi-ca.com](mailto:allyson@sfi-ca.com) or call 310-379-1086 to schedule a tour.

11. **Tuition and Fees**

Currently, all classes have an adult/student ratio of 1:6 for 2 year old and 1:8 for 3 to 6 year olds. Therefore, applicants will be admitted on the basis of space availability.

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<b>Preschool Fees</b>	
Payment in Full, or Monthly installments for September to August available We accept enrollment all year long when we have openings	
Material Fee	\$150 per year/child
Registration Fee	\$150 per year/child
Sibling Discount	10% for the 2 <sup>nd</sup> child (must be siblings)
Pay in full discount	5% off if paid in full
Morning Snacks	Included (After care must bring own snacks)

**1. Schedule options and tuition**

**i. 2 year old (ratio 1:6) - Torrance Campus only**

	Half Day 9am to 12pm	Full day 9am to 3:30pm
5 days: M to F	\$1,300	\$1,600
3 days: M / W / F	\$1,050	\$1,320
2 days: T / Th	\$920	\$1,150
Potty-training	No fees (diapers not included)	

**ii. 3 to 5 year old (ratio 1:8) - Torrance & Redondo Beach Campus**

	Half Day 9am to 12pm	Full day 9am to 3:30pm
5 days: M to F	\$1,060	\$1,260
3 days: M / W / F	\$840	\$1040
2 days: T / Th	\$725	\$925
Potty-training	\$30/month (diapers not included)	

**iii. Before 9 am and after 3:30 pm:**

- o Extended care samples (5 days per week) – will be prorated to match your needs and schedule.
  1. **7:30am to 9:00am: \$155/month**
  2. **8:00am to 9:00am: \$105/month**
  3. **3:30pm to 4:30pm: \$105/month**
  4. **3:30pm to 5:30pm: \$210/month**
  5. **30-minutes, 5 days per week: \$60/month**
  6. **Exceptional need: \$25/hour**
  7. **\$1/minute after 5:30pm**

**2. Other Fees:**

- **Late Pick-Up Fees:** We understand that on some days, traffic or circumstances beyond your control can play a role in your ability to arrive at your scheduled pick-up time, and we are prepared to work with you when these situations arise. There will be an early drop-off or late pick-up fee charged.
- **Late payment:** Your account is considered delinquent the second day of your child's scheduled attendance. A late fee of \$50 will be applied. If payment is not received by the second day of class, your child will not be able to return the next day unless payment is made in full.
- **Returned Check Fees:** There is a returned check fee of \$45 in addition to any charges that your banking institution may charge you.

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