



Credit Card Authorization

May 2010

Please fill out and return promptly

1. Scheduling

All scheduling changes must be done **through the office staff only.**

- In person at the office
- By phone (310) 378-1086
- By email to admin@sfli-ca.com

2. Cancellations and Changes

- The student will ***not be charged*** for cancellations or rescheduling of classes made before **5 p.m. on the business day before the scheduled class**, including holidays and school closures.
- The student ***will be charged*** in full for classes cancelled or rescheduled after 5 p.m. the business day before the scheduled class.
- Any cancellations made by the school after 5 p.m. on the business day before the scheduled class will result in a gift certificate being issued, equal in amount to the value of the cancelled class.

3. Termination Agreement

This agreement may be terminated as follows:

- By the student/student's parents: Savoir Faire Language Institute should receive notification of termination by the last paid scheduled lesson. Failure to notify Savoir Faire Language Institute by the last paid scheduled sessions will result in the billing of all lessons until notice is received.
- By Savoir Faire Language Institute: The school in its sole and unfettered discretion determines that it is unable to meet the needs of the student.
- The student/student's parents allow the account to become delinquent.

5. Payment Options

Hours Purchased at one time	20 hours Prepaid	Monthly payment (with authorization)	1 Single hour
PRIVATE (1 To 2 people)	\$1140 (\$57/hr)	\$59/hr	\$62/hr
SEMI-PRIVATE (3 to 8 people)	\$1340 (\$67/hr)	\$69/hr	\$72/hr
REGISTRATION FEE	\$55/student/group	\$55/student/group	No registration fee for the 1 st trial hour

Authorization to Charge Credit Card

I, _____, authorize Savoir Faire Language Institute to charge my credit card once a month for the classes scheduled the previous month at **\$ 59 /hour**. To terminate this agreement: mail or email a notification of termination to Savoir Faire Language Institute by the last paid scheduled lesson.

I, _____, authorize Savoir Faire Language Institute to charge my credit card for 20 hours at **\$57/hour**. To terminate this agreement: mail or email a notification of termination to Savoir Faire Language Institute by the last paid scheduled lesson.

Credit Card Number: Exp Date: Security code:

Name:		Email:	
Address:		City, Zip:	
Home Phone:	Cell phone	Work phone:	
Student's name (if different)		Language:	

Cardholder's Name/signature:

Date: